

Member Information Service

Cabinet Decisions – 6 February 2022

The following decisions have been made by Cabinet at their meeting held on Monday 6 February 2022 and will come into effect at 10:00a.m. on Thursday 16 February 2023, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477222 (Option 2) or email (committees@midsussex.gov.uk) in addition to making a written request to the Monitoring Officer, Kevin Toogood.

Draft Corporate Plan and Budget for 2023/24 – **Recommendations Agreed.**

Budget Management 2022/23 - Progress Report April to December 2022 – **Recommendations Agreed.**

Approval of the Recommendations Contained in the Horsted Keynes Neighbourhood Plan Examination Report – **Recommendations Agreed.**

Decisions made by Cabinet Members

The following decision has been made by the Deputy Leader and will come into effect at 10.00a.m. on Thursday 16 February 2023, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477222 (Option 2) or e-mail (committees@midsussex.gov.uk) in addition to making a written request to the Monitoring Officer, Kevin Toogood.

Deed of Surrender of former Nautical Training Corps, Burgess Hill

The Deputy Leader:

1. agreed to a Deed of Surrender of a Lease at Leylands Recreation Ground, Burgess Hill;
2. authorised the Solicitor to the Council to conclude the above transaction on the terms outlined in the Cabinet Report, and on any other such terms and conditions as the Solicitor to the Council may recommend to protect the Council's position.

A copy of the report is attached to this email. In due course, the report will be an Executive Decision which can be found [here](#).

Committee Meetings

The Programme of Meetings for 2022-23 was agreed at Annual Council.

Please note that meeting start times vary.

All meetings are IN-PERSON in the COUNCIL CHAMBER unless otherwise stated.

Meetings for February and March are listed below:

FEBRUARY 2023

- 9 February – Planning Committee @ 4pm
- 10 February – Liquor Licensing Panel @ 10am
- 16 February – District Planning Committee @ 2pm
- 20 February – Cabinet Grants Panel @ 4pm
- 20 February – Standards Committee @ 6pm
- 21 February – Audit Committee @ 7pm

MARCH 2023

- 1 March – Council (Budget) @ 7pm
- 8 March – Scrutiny Committee for Leader, Deputy Leader and Housing and Customer Service @ 7pm
- 9 March – Planning Committee @ 4pm
- 13 March – Cabinet @ 4pm
- 15 March – Scrutiny Committee for Planning, Economic Growth and Net Zero @ 7pm
- 16 March – District Planning Committee @ 2pm
- 22 March – Scrutiny Committee for Community, Leisure and Parking @ 7pm
- 29 March – Council @ 7pm

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Agendas – Items to be Considered

Planning Committee – 9 February 2023 @ 4pm

Recommended for Approval

DM/22/2634 | 2 The Spinney, Burgess Hill, West Sussex, RH15 8AG - New access, drop kerb and driveway off Leylands Road to front of property (Tree report received 03.11.2022) -

<https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RH2714KT04L00>

Recommended for Refusal

DM/21/3898 | 3 - 15 The Broadway, Haywards Heath, West Sussex, RH16 3AQ - Demolition of existing buildings and redevelopment to provide mixed use development of Class E commercial



units and 37 no. units of Retirement Living Accommodation with associated communal facilities, parking and landscaping. (Amended plans received 17th October 2022 showing a revised design and additional supporting information). (Amended location plan and certificate of ownership received 17th November 2022) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=relatedCases&keyVal=R2CJV9KT0DA00>

Liquor Licensing Panel – 10 February 2023 @ 10am

Application to Vary a Premises Licence - Licensing Act 2003.

District Planning Committee – 16 February 2023 @ 2pm

Recommended for Approval

DM/22/2218 | Maxwelton House, 41 - 43 Boltro Road, Haywards Heath, West Sussex, RH16 1BJ. - Redevelopment of site to provide a development of 50 retirement living apartments, associated parking, landscaping and amenity provision. AMENDED PLANS received 13/12/2022 removing top floor of communal facilities and rooftop terrace and also submission of a Construction Management Plan and Surface Water Management Plan During construction - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=REYUAZKT04L00>

Member Development Learning

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members



LGA Voter ID Requirements Webinar – Reminder

The Local Government Association (LGA) is running a virtual (Zoom) event on the new voter ID requirements and raising awareness of them from 2:00 – 3:00pm on 9 February.

The government has introduced a requirement for voters to show photo ID when voting at a polling station at some elections.

From 4 May, voters in England will need to show photo ID to vote at polling stations in some elections. This will apply to:

- Local elections
- Police and Crime Commissioner elections
- UK parliamentary by-elections
- Recall petitions

From October 2023, it will also apply to UK general elections.

Individuals who don't have an accepted photo ID can apply for a free voter ID document, which is known as a Voter Authority Certificate.

Further information about accepted forms of photo ID, how to apply for a free Voter Authority Certificate, and what to expect on polling day can be found below.

The event will feature speakers from DLUHC and the Electoral Commission and will provide an opportunity for questions and to share ideas.

The Electoral Commission has produced partner packs for organisations in England, including councils, to help them raise awareness and support voters with applying for a Voter Authority Certificate. The packs also include information on voter registration.

The Electoral Commission has also produced resources to help those who are likely to need support with the new voter ID requirement.

Register:

<https://lgaevents.local.gov.uk/lga/frontend/reg/thome.csp?pageID=605380&eventID=1743&traceRedir=2>

More information:

<https://www.electoralcommission.org.uk/i-am-a/voter/voter-id>

<https://www.electoralcommission.org.uk/>

<https://www.gov.uk/apply-for-photo-id-voter-authority-certificate>

Forms:

<https://www.gov.uk/government/publications/apply-for-a-voter-authority-certificate-by-post-if-youre-living-in-the-uk>



<https://www.gov.uk/government/publications/apply-by-post-for-a-voter-authority-certificate-if-youre-living-abroad-in-the-armed-forces-a-crown-servant-or-a-british-council-employee>

Resources:

<https://www.electoralcommission.org.uk/i-am-a/partner-charity-or-local-council/voter-id-resources>

<https://www.electoralcommission.org.uk/welcome-your-vote/resources-educators>

Changing Places Fund round two allocations

On 4 February, DLUHC announced that councils will receive their share of over £7 million of government funding to build Changing Places toilets.

The Changing Places Fund round two allocations will ensure severely disabled people will benefit from better toilet facilities and greater accessibility in their local areas.

Designed for those who struggle to use standard accessible toilets, these new facilities come with additional equipment such as hoists, adult sized changing benches and space for carers. They are targeted at areas where they are most needed such as parks, shopping centres and train stations with little to no access facilities.

Announcement:

<https://www.gov.uk/government/news/thousands-of-lives-improved-with-120-changing-places-toilets>

Guidance:

<https://www.gov.uk/government/publications/changing-places-fund-allocation-of-funding-following-round-2-assessment>

Collection:

<https://www.gov.uk/government/collections/changing-places-toilets-fund>

First meeting of the UK Resilience Forum

Leaders from across the public, private and voluntary sectors, including the emergency services, met on 2 February to continue to strengthen the UK's resilience; scanning future threats and discussing the work underway as part of the government's Resilience Framework.

Chaired by the Chancellor of the Duchy of Lancaster, and Lead Minister for Resilience, the Rt Hon Oliver Dowden MP, it was the first meeting of the UK Resilience Forum since the publication of the government's new strategy on 19 December 2022 on resilience.

Attendees included the Chair of the National Fire Chiefs Council, Civil Contingencies lead at the National Police Chiefs Council, leaders across the energy, transport, water and telecom sectors, and representatives from business and the voluntary and community sector.

The forum highlighted the importance of taking a 'whole of society' approach to resilience as outlined in the framework – empowering individuals, businesses and other organisations to play their part in building resilience across the UK.

Announcement:

<https://www.gov.uk/government/news/leaders-meet-to-strengthen-uk-resilience>

Resilience Framework:

<https://www.gov.uk/government/publications/the-uk-government-resilience-framework>



The Committee on Standards in Public Life publishes new report, 'Leading in Practice'

On 24 January, the independent Committee on Standards in Public Life published 'Leading in Practice', a new report which shares examples and case studies gathered from public and private sector organisations on maintaining ethical organisational practices.

Lord Evans, Chair of the Committee on Standards in Public Life, has written an open letter to public sector leaders to prompt reflection and discussion on the importance of ethical leadership in the UK.

The report has identified 20 questions for leaders to help them reflect on whether there is more they can do to support their people to think about the Principles of Public Life and integrate them into all aspects of how their organisation operates.

Report:

<https://www.gov.uk/government/news/the-committee-on-standards-in-public-life-publishes-new-report-leading-in-practice>

Correspondence:

<https://www.gov.uk/government/publications/open-letter-to-public-sector-leaders-on-ethical-leadership>

Armed Forces Awareness Training

Mid Sussex has a large Armed Forces Community – 31,863 Veterans in West Sussex, with 4,673 Veterans in Mid Sussex (2021 Census Figures).

If you work with residents, you are likely to meet members of this community, but do you fully understand how best to support them?

The Armed Forces Covenant has now been enshrined in law, meaning there is a legal requirement for local authorities to ensure 'due regard' in the provision of services for this community in certain key areas.

This relaxed and informative training is designed to support this change through increasing and/or refreshing your understanding of:

- What the Armed Forces Covenant is and the new legislation
- Who are the Armed Forces Community?
- What challenges are they likely to face?
- How can we understand their needs?
- Where are the Military in your area?
- How to link with Armed Forces Charities and how they can help

The next session will last for one hour and be held via Microsoft Teams, on the following dates:

❖ Monday, 20th February 2023 – 14:30 to 15:30

Many thanks to those of you who registered your interest. **A Teams invitation will shortly be sent out to all staff and Members enabling you to sign up if you wish.**

The training will be run by Canon Peter Bruinvels CC.



Surrey CC Civilian-Military Armed Forces Covenant Lead and Liaison Adviser
Armed Forces Champion and Covenant Lead
All-Party Armed Forces Covenant Legislation Parliamentary Group (APPG)

COVID-19 News

Covid is now endemic, and we are working to live with it. Covid rates in West Sussex and across the UK had dropped significantly since the start of the year. The West Sussex rate now averages about 21.8 cases per 100,000.

The best way to avoid serious illness from a Covid infection is to maintain the benefits of vaccination. Everyone aged 5 and over is eligible for a Covid vaccination. Booster vaccinations are available for all those aged 50 years plus or otherwise vulnerable. They can be booked online or at some places a walk-in service is available.

Please see the latest public data from West Sussex [here](#).

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

06 February 2023 - [Mid Sussex air quality is good and improving](#)

03 February 2023 - [Council proposes the extension of measures to curb car cruising](#)

